

Cost/Price Analyst-Estimator

Currently we are looking for Cost/ Price Analyst-Estimator to join our Procurement Department. The successful candidate will be responsible for performing price and cost analyses on the various elements of the project's bill of materials (BOM).

> MAIN RESPONSIBILITIES

- Prepare and maintain cost calculation of the group elements, equipment and other material related information. Perform through analysis of supplier changes on materials and pricing;
- Analyze the cost of the different element in the PV project and make proposal to Group Procurement Manager;
- Calculate costs and prepare offers for ongoing bids; Reviewing project documentation and extracting respective quantities for necessary equipment and materials;
- Perform research on cost element prices of the project in different countries in EU to select the most optimal solution;
- Perform daily tasks including processing cost changes, invoice reconciliation, processing requests for new items, etc.;
- Monitor the prices of main project materials and propose cost optimization;
- Provide, when applicable, offset information for changes made to cost;
- Fulfilling bill of materials (BOM);
- Perform price and cost analysis on vendor proposals or quotes by reviewing in detail significant direct and indirect cost elements for realism and reasonableness;
- Provide regular recommendation for product and service cost optimization. Communicate on a daily basis with Group Procurement Manager, Bidding Director and Project Managers;
- Performing cost control during project execution;
- Other duties as assigned.

> YOUR PROFILE

- We are looking for technical person with experience in performing cost/price element analysis in construction industry, 2-3 years of experience preferred;
- Education: Bachelor/Master degree in Electrical Engineering, Mechanical Engineering or other related Engineering fields;
- Knowledge and experience with Microsoft Office applications, including Access and Excel;
- Language: English language – level B2;
- Strong analytical skills with the ability to evaluate issues, determine a course of action, and come to a resolution;
- Excellent customer service skills;
- Organizational skills;
- Ability to communicate in a clear and concise manner via the phone, email, and in person.

> WE OFFER

- Work in a multinational company and environment with an innovative approach and plenty of challenging assignments;
- Be part of a team of professionals;
- Opportunity to develop your professional skills and meet your full potential.

If you're interested in joining the Solarpro team, please send us a CV and a Cover letter (optional) to the following address: hr@solarpro.bg

www.solarpro.bg

