

Bid Engineer



Established in 2007, Solarpro Holding is one of the leading players in Central and Eastern Europe in the renewable energy solutions (photovoltaics sector). With over 1 000 employees in 9 countries, we offer wide range of smart energy systems and solutions. With more than 5 GWp installed capacity, we have gained significant experience in engineering, installation, operation and maintenance of PV systems (on-grid, off-grid and hybrid).

Currently, we are looking for a **Bid Engineer**. You will be responsible for tenders dealing with all activities associated with Owner's tender requirements from receipt of tender enquiry through to contract award. Ideally you should have experience of cost estimating and tendering in the PV sector.

> MAIN RESPONSIBILITIES:

- Review & study bid documents in order to verify the availability of sufficient information.
- Review of Bill of Quantities, tender drawings, technical requirements, specifications, special & general conditions which have to be verified all together
- Identify and propose the most appropriate technical solution (engineering)
- Prepare detailed and accurate cost estimate of defined technical solution
- Coordinate with Procurement Department to collect information about market prices for suppliers & subcontractors
- Prepare technical & commercial proposals.
- Attend technical clarification meetings with Clients when required to be sure the information is clear and presented in a concise manner, while being technically correct and complete.
- Appropriately communicate the proposed project design and equipment to the Client
- Follow up with clients during bid evaluation stage.

> REQUIREMENTS:

- Min BSc in Electrical or Mechanical Engineering
- Experience in the RES field and of dealing with complex tenders is advantage
- Language: strong command of English;
- Proficient with Microsoft Office (Excel, Word, Outlook);
- Communication skills
- Attention to detail, well organized

> WE OFFER:

- Development in a multinational company operating in several EU countries;
- Opportunity to gain knowledge in highly developing sector in the field of green energy and environment friendly solutions;
- Excellent working conditions including opportunities for home office, social benefits, etc.;
- Be part of a team of professionals, knowledge leaders in PV sector in East Europe

If you're interested in joining the Solarpro team, please send us a CV and a Cover letter (optional) to the following address: hr@solarpro.bg

www.solarpro.bg

