

Learning and Development Specialist



Established in 2007, Solarpro is one of the leading players in Central and Eastern Europe in the renewable energy solutions (photovoltaics sector). With over 1 000 employees in 9 countries, we offer wide range of smart energy systems and solutions. With more than 5 GWp installed capacity and more than 100 PV plants under operation, we have gained significant experience in engineering, installation, operation and maintenance of PV systems (on-grid, off-grid and hybrid). We have been trading for over 13 years and take pride in delivering project specific solutions, sustainable results and added value to our clients.

Currently we are looking for a **Learning and Development Specialist**. In this role you will support the overall talent development activities in the company and its foreign entities in Europe. You will help people develop and grow as best professionals in green energy industry.

> MAIN RESPONSIBILITIES:

- Develop and implement career planning, learning and development processes, policies and plans;
- Support line managers in identifying required trainings for employees in line with their personal development plans and targets;
- Create and implement training programs;
- Organize and manage trainings – internal or external;
- Prepare reports on training activities and results;
- Coordinate quarterly development talks;
- Organize and participate in development centers for management staff of the company;
- Support with succession planning and talent mapping across teams;
- Drive a culture of continuous professional development.

> REQUIREMENTS:

- Bachelor Degree in Human Resources, Business Administration, or another related field;
- Experience: at least two years of experience on a similar position;
- Language: strong command of English;
- Technical education or working experience is a plus;
- MS Office: mainly MS Word, MS Excell and MS PowerPoint; previous experience with HRMS will be considered an advantage;
- Open minded, positive and honest, willing to learn and develop professionally as well as personally;
- Passionate about helping people grow.

> WE OFFER:

- Development in a multinational company operating in several EU countries;
- Opportunity to gain knowledge in highly developing sector in the field of green energy and environment friendly solutions;
- Excellent working conditions including opportunities for home office, social benefits, individual development fund, etc.;
- Be part of a team of professionals, knowledge leaders in PV sector in East Europe.

If you're interested in joining the Solarpro team, please send us a CV and a Cover letter (optional) to the following address: hr@solarpro.bg

www.solarpro.bg

