

## Sustainability Expert



GLOBAL PROVIDER OF **INNOVATIVE PV SOLUTIONS**



Established in 2007, Solarpro is one of the leading players in Central and Eastern Europe in the renewable energy solutions (photovoltaics sector). With over 1 000 employees in 9 countries, we offer wide range of smart energy systems and solutions. With more than 7 GWp installed capacity and more than 100 PV plants under operation, we have gained significant experience in engineering, installation, operation and maintenance of PV systems (on-grid, off-grid and hybrid). We have been trading for over 14 years and take pride in delivering project specific solutions, sustainable results and added value to our clients.

Currently we are looking for a Sustainability Expert to support the process of compliance with ESG standards and requirements from the financial and investment institutions

### > **MAIN RESPONSIBILITIES:**

- Support Bidding and EPC contracting process in ESG/quality documentation;
- Review client/investor requirements and implement in project documentation;
- ESG program execution, including incident reporting;
- Ensure the EPC, subcontractors, and vendors are following current ESG processes as approved by Owner and EPC, including checklist sign-offs, issue identification, remediation, and associated verifications;
- Collect and submit necessary data for reporting;
- Review third-party inspection reports and ensure items are per the executed contract and design specifications.
- Perform various checks of ESG target follow up confirmation of completion according to the plan;
- Accurate and regular reporting of ESG program performance to the Management team;
- Do not provide information the dissemination of which could harm the employer, except in the case of an explicit order by the employer.

### > **YOUR PROFILE**

- Bachelor's degree in a related discipline (e.g., environmental studies, engineering, public policy, science, business);
- 3+ years relevant experience in public and/or commercial sector building energy efficiency and sustainability programs;
- Proficient oral and written communication skills in English;
- High proficiency in interpersonal skills and self-motivation;
- Proficient analytical skills;
- Proficient personal computer skills (Microsoft applications, including Word, Outlook, Teams, SharePoint, Excel);
- Ability to prioritize and multi-task, and work under strict deadlines;
- Proficiency in writing reports, articles, case studies, or other communications materials.

### > **WE OFFER**

- Development in a multinational company operating in several EU countries;
- Opportunity to gain knowledge in highly developing sector in the field of green energy and environment friendly solutions;
- Excellent working conditions including opportunities for home office, social benefits, etc.;
- Be part of a team of professionals, knowledge leaders in PV sector in Eastern Europe.

**If you're interested in joining the Solarpro team, please send us a CV and a Cover letter (optional) to the following address: [hr@solarpro.bg](mailto:hr@solarpro.bg)**

[www.solarpro.bg](http://www.solarpro.bg)

